

Minutes of Board Meeting
Held on Tuesday 15th January 2025
At Millennium Hall, Invermoriston

Board Directors present	Catriona Watson (CW) – Chair, Helen Clay (HC) – Vice chair, Lorn MacKay (LM), Chris Nelson (CN), Michael Alvey Anderson (MA), Fiona MacCormick (FM), Patrick Ungless (PU), Frances Mansell (FMM), Kelvin Hill (KH), Paul McIntosh (PM)
Apologies	Donna Green (DG) – Finance Manager
Also in attendance	Karen Edwards (KE) - Operations Manager,
Minute Taker	Simon Canning (SC) – Admin Officer

Item	Minute	Action
1.	Welcome and Apologies CW opened the meeting and conveyed apologies from DG.	
2.	Minutes of the meeting held on 11th December 2024 The minutes of the meeting held on 11th December 2024 were agreed as a true and accurate record. <ul style="list-style-type: none"> • Proposed by: PM • Seconded by: CN 	
3.	Matters arising from minutes not on the agenda No matters arising that were not already on the agenda	
4.	Update from Community Council HC reported that the Community Council has not met since the previous Board meeting, so no updates are available.	
5.	Community Action Plan and our participation The Board were advised that the CAP is under review by Highland Council. It was recognised that some items under the CAP are already in progress by the Community Company. The Board agreed to be led by the Community Council, who own this document, on how they wish to establish a working group to implement the plan.	HC
6.	Police Station House The Board agreed to prioritise other projects before considering further action on exploring the potential purchase of the Police House.	
7.	Grants – funding 90% and paperwork The Board agreed groups will be encouraged to seek matched funding either through fund raising, support from other funders or contributions from participants or from group funds. It was also agreed that in some circumstances the investment of volunteer	

	<p>time would be considered for matched funding. KE will update application forms to include a section for match funding details. The Board further agreed service and education providers are exempt from match funding requirements.</p> <p>The Board approved the suggestion that student grants may now include activities such as advanced driving qualifications.</p>	KE
8.	<p>AOCB</p> <p>Review of Governing Documents: CW advised the Board that they will be asked to review the governing documents next month, in line with OSCR guidelines.</p> <p>Men's Shed Caravan Donation: PM reported that the Men's Shed Association has been offered a renovated caravan and asked if the Community Company would allow this to be stored temporarily on the Convent Land or other suitable location. The Board were concerned that as no end date was available and that work is due to be undertaken on the Convent Land during the next few months that this was not suitable and agreed there are no other suitable storage locations owned by the Community Company. Alternative local solutions were suggested for PM to discuss with the group.</p> <p>Community Meeting Time Extension: PM suggested extending Board meetings by one hour for community members to discuss matters with the Directors. The Board agreed to trial this, with PM and HC taking the first session. PM and SC will collaborate on promotional materials.</p> <p>Senior Citizens' Shopping Bus: MA asked if the funding remained available for this. SC confirmed that since the previous year's grant was approved, no new application has been submitted for 2025.</p> <p>New Minibus: KE reported that Glendoe Estate donated a minibus to Glengarry Shinty, and 3-Glens Community Care is exploring ways to make it available for broader community use.</p> <p>Convent Land Maintenance: CN asked for feedback from PU regarding management of the large branch and debris removal, but the horse planned for assistance is currently lame. CN asked about progress on preserving the Cross. PU will discuss preservation with Chris Rose.</p> <p>Path Network Project: PU confirmed a civil engineer is supervising contractors. Tenders are due for return by 27th January; work expected to start end of February, with an eight-week completion target.</p> <p>Play Area Construction: Construction expected to begin 22nd April with a three-week schedule. Although this is subject to planning being approved.</p> <p>Public Toilets: HC reminded the Board of the Community Council's interest in them taking over public toilet management.</p> <p>Agricultural Apprenticeship Application: The Board agreed to discuss the application via email after assessment, to expedite the process.</p> <p>Grant Funding for E-Vehicle Charger:</p>	<p>SC/PM</p> <p>PU</p> <p>KE</p> <p>KE</p>

	<p>KE reported successful grant applications of £6,000 (Nadara) and £2,500 (Great Glen Energy Fund) for an E-vehicle rapid charger. The Board approved an internal grant application of £8,930 for final funding, to be finalised via email.</p> <p>Glentarff House Access: The Board agreed that KE should continue to request that Scottish Canals pay for the necessary indemnity but that in the event that they will not pay or will not acquire the policy she reverts for a decision.</p> <p>Community Larder Weatherproofing: CW reported the Millennium Hall community larder is not suitable to cope with the weather and food is becoming unusable. KH will seek local assistance for repairs. In the interim, CW will not purchase stock for the larder. It was suggested distributing parcel boxes to larder users as needed.</p> <p>Christmas Meal: SC is coordinating with a caterer to arrange a belated Christmas lunch. Updates will follow via email.</p> <p>Website Director Biographies: SC reminded Board members to provide updated biographies and photos for the website.</p> <p>Care Cars and snow: KE advised the board that Sunflower Care had reported issues with the use of the e-vehicles in the snow. It appears that electric vehicles are not suitable for snowy conditions. Sunflower were requesting the community company to provide a list of volunteers with 4 x 4 vehicles who could drive them to their appointments. As this is an operational issue for Sunflower she has notified 3 Glens Community Care of the issue and put Highland Hospice, who run Sunflower, in touch with a charity called 4 x 4 Response who may be able to help.</p>	<p>KE</p> <p>KH</p> <p>SC</p>
9.	<p>Date of next meeting</p> <p style="text-align: center;">Wednesday 19th February, 5.45 pm Village Hall "Directors Question Time" - PM, HC, KE, SC 7pm FA Memorial Hall – All</p>	