

**Minutes of Board Meeting**  
**Held on Wednesday 11<sup>th</sup> December 2024**  
**At Millennium Hall, Invermoriston**

<b>Board Directors present</b>	Catriona Watson (CW), – Chair, Patrick Ungless (PU) - Vice chair, Helen Clay (HC), Chris Nelson (CN), Fiona MacCormick (FM), Kelvin Hill (KH), Paul McIntosh (PM)
<b>Apologies</b>	Michael Alvey Anderson (MA), Frances Mansell (FMM), Lorn MacKay (LM)
<b>Also in attendance</b>	Karen Edwards (KE) - Operations Manager, Donna Green (DG) – Finance Manager
<b>Minute Taker</b>	Simon Canning (SC) – Admin Officer

Item	Minute	Action
1.	<b>Welcome and Apologies</b> The meeting was opened by CW, who noted apologies from MAA, FMM, and LM.	
2.	<b>Minutes of the meetings held on 24<sup>th</sup> October, AGM on and post-AGM on 12<sup>th</sup> November</b> These were agreed as true and accurate representation of the meetings, Proposer HC, seconded by PU.	
3.	<b>Matters arising from minutes not on the agenda</b> No matters arising.	
4.	<b>Update from the Community Council</b> HC provided updates on Community Council activities: <b>Skye Reinforcement Project:</b> A meeting with Balfour Beatty discussed opportunities for community support. Balfour Beatty expressed openness and commitment to transparency. <b>Inch Bay:</b> Efforts to secure a solicitor for clarifying burdens are ongoing. <b>Community Action Plan:</b> Minor amendments have been agreed, and finalisation is imminent.	
5.	<b>Community Larder</b>  <b>Baby Supplies:</b> CW highlighted challenges with stocking baby formula due to regulatory constraints and temperature regulations. The Board agreed to exclude baby formula and agreed a poster is designed directing community members to the office for urgent needs. <b>Temperature-Sensitive Foods:</b> PM will research items adversely affected by low temperatures.	SC

6.	<b>Grants</b>			SC / KE
	Fort Augustus Brownies			
	<b>Grant Ref</b>	<b>Requested</b>	<b>Decision</b>	
	G-175-2024	£1,471	Approved	
	<b>For:</b> Materials, uniforms and daytrip			
	<b>Conditions:</b> Funding increased to £1,500 to cover daytrip incidentals			
	Fort Augustus and Glenmoriston Community Company			
	<b>Grant Ref</b>	<b>Requested</b>	<b>Decision</b>	
	G-200-2024	£15,000	Approved	
	<b>For:</b> Community Larder supplies			
	<b>Conditions:</b> None			
	Sarah McPhee Drawing Class			
	<b>Grant Ref</b>	<b>Requested</b>	<b>Decision</b>	
	CB-032-2024	£969.35	Approved but at amended value	
	<b>For:</b> Live models, hall hire and materials			
<b>Conditions:</b> Approved for 11 months of costs, with future funding contingent on the group forming a constitution.				
<b>Playgroup</b> KE proposed an annual grant to cover hall hire for the Playgroup, citing evidence of its importance and challenges related to changing committee members. The Board approved the grant on an annual basis, without the need for the group to apply.			KE/SC	
7.	<b>Conflict of Interest Policy</b> Presented by KE and approved by the Board.			
8.	<b>Review Hall Pricing from 1/4/2025</b> Proposed pricing revisions were approved, with a request for further review of corporate rates. KE will investigate and report back. These were subsequently agreed via email. To take effect from 1/2/25			KE
9.	<b>Christmas Meal</b> SC presented a quote from a well-known caterer, which was approved by the Board. SC will liaise with the caterer and research potential dates and venues, providing updates at the next meeting.			SC
10.	<b>AOCB</b> <b>End of probation Deborah Crawford</b> DG's report was discussed, and DG will provide feedback to Deborah and confirm that her position is now permanent. <b>Police House on Fort William Road</b>			

	<p>KE received Board approval to propose a Community Asset Transfer to Police Scotland.</p> <p><b>SSEN sub station on Convent Land</b></p> <p>KE's proposal to approach SSEN with a purchase offer was approved.</p>	KE
	<p>HC noted inefficiencies in heating of the Fort Augustus Hall during recent events. Proposals included:</p> <p>Sourcing a sandwich board to keep front doors closed. Fitting cost-efficient heaters mounted at height. KE will consult a local electrician and report back.</p> <p>CN expressed concerns over applications lacking fundraising efforts. The Board agreed to review the approach to group grants at a future meeting.</p> <p>CN suggested the Board consider the employment of an Events Officer; it was suggested that this is discussed in more detail at a future Board meeting.</p> <p>CN suggested purchasing machinery for compost turnover. KE is consulting with Glen Campbell and exploring local contractor options. Two additional (sealed) compost bays will also be added in 2025 to hold mature compost.</p> <p>DG asked for the Board's approval on the corporate tax returns. All agreed.</p>	KE
	<p>SC reported interest from two community members seeking funding for a C1 driving course to qualify for local ambulance service employment. The Board approved their eligibility for student grants.</p>	SC
	<p>Grant applicant G-193-2024 Kilchuimen Academy requested reallocating unused accommodation funds towards transport costs. The Board approved the request, acknowledging significant savings achieved on accommodation.</p>	SC
11.	<p><b>Date of next meeting</b></p> <p><b>15<sup>th</sup> January 2025, 7pm</b></p> <p><b>Millennium Hall, Invermoriston</b></p>	