

**Minutes of Board Meeting**  
**Held on Tuesday 18<sup>th</sup> June 2024**  
**At Memorial Hall, FA**

|                                |   |
|--------------------------------|---|
| <b>Board Directors present</b> | Helen Clay (HC) – Vice chair, Lorn MacKay (LM), Chris Nelson (CN), Michael Alvey Anderson (MA), Patrick Ungless (PU), Frances Mansell (FMM), Kelvin Hill (KH), Paul McIntosh (PM) |
| <b>Apologies</b>               | Catriona Watson (CW), Fiona MacCormick (FM),  |
| <b>Also in attendance</b>      | Karen Edwards (KE) - Operations Manager, Donna Green (DG) – Finance Manager   |
| <b>Minute Taker</b>            | Simon Canning (SC) – Admin Officer  |

| Item   | Minute   | Action                         |  |  |                  |                  |                 |            |         |                             |                                       |  |  |   |  |  |                       |  |  |                  |                  |                 |            |        |          |  |  |  |  |  |  |  |
|--|--|--------------------------------|--|--|------------------|------------------|-----------------|------------|---------|-----------------------------|---------------------------------------|--|--|---|--|--|-----------------------|--|--|------------------|------------------|-----------------|------------|--------|----------|--|--|--|--|--|--|--|
| 1.   | <b>Welcome and Apologies</b><br>HC opened the meeting and presented apologies from CW and FM.  |                                |  |  |                  |                  |                 |            |         |                             |                                       |  |  |   |  |  |                       |  |  |                  |                  |                 |            |        |          |  |  |  |  |  |  |  |
| 2.   | <b>Minutes of the meeting held on 21<sup>st</sup> May 2024</b><br>These were agreed as a true and accurate representation. Proposed by PM, seconded by FMM.  |                                |  |  |                  |                  |                 |            |         |                             |                                       |  |  |   |  |  |                       |  |  |                  |                  |                 |            |        |          |  |  |  |  |  |  |  |
| 3.   | <b>Matters arising from minutes not on the agenda</b><br>DG reported the bank are unable to provide an increase in security levels. DG will consider internal processes to increase banking security.  |                                |  |  |                  |                  |                 |            |         |                             |                                       |  |  |   |  |  |                       |  |  |                  |                  |                 |            |        |          |  |  |  |  |  |  |  |
| 4.   | <b>Grants</b><br><table border="1"> <tr> <td colspan="3">FA Senior Citizens Association</td></tr> <tr> <td><b>Grant Ref</b></td><td><b>Requested</b></td><td><b>Decision</b></td></tr> <tr> <td>G-181-2024</td><td>£10,400</td><td>£8,320 Approved unanimously</td></tr> <tr> <td colspan="3"><b>For:</b> Support weekly lunch club</td></tr> <tr> <td colspan="3"><b>Conditions:</b> Members' contributions increase from £5 per head to £7 per head.</td></tr> </table><br><table border="1"> <tr> <td colspan="3">Glengarry Shinty Club</td></tr> <tr> <td><b>Grant Ref</b></td><td><b>Requested</b></td><td><b>Decision</b></td></tr> <tr> <td>G-183-2024</td><td>£4,060</td><td>Approved</td></tr> <tr> <td colspan="3"><b>For:</b> Fund First Aid and coach training and additional equipment</td></tr> <tr> <td colspan="3"><b>Conditions:</b> Other trusts are approached for split funding on a pro rata basis on future applications.</td></tr> </table> | FA Senior Citizens Association |  |  | <b>Grant Ref</b> | <b>Requested</b> | <b>Decision</b> | G-181-2024 | £10,400 | £8,320 Approved unanimously | <b>For:</b> Support weekly lunch club |  |  | <b>Conditions:</b> Members' contributions increase from £5 per head to £7 per head. |  |  | Glengarry Shinty Club |  |  | <b>Grant Ref</b> | <b>Requested</b> | <b>Decision</b> | G-183-2024 | £4,060 | Approved | <b>For:</b> Fund First Aid and coach training and additional equipment |  |  | <b>Conditions:</b> Other trusts are approached for split funding on a pro rata basis on future applications. |  |  |  |
| FA Senior Citizens Association   |  |                                |  |  |                  |                  |                 |            |         |                             |                                       |  |  |   |  |  |                       |  |  |                  |                  |                 |            |        |          |  |  |  |  |  |  |  |
| <b>Grant Ref</b>   | <b>Requested</b>   | <b>Decision</b>                |  |  |                  |                  |                 |            |         |                             |                                       |  |  |   |  |  |                       |  |  |                  |                  |                 |            |        |          |  |  |  |  |  |  |  |
| G-181-2024   | £10,400  | £8,320 Approved unanimously    |  |  |                  |                  |                 |            |         |                             |                                       |  |  |   |  |  |                       |  |  |                  |                  |                 |            |        |          |  |  |  |  |  |  |  |
| <b>For:</b> Support weekly lunch club  |  |                                |  |  |                  |                  |                 |            |         |                             |                                       |  |  |   |  |  |                       |  |  |                  |                  |                 |            |        |          |  |  |  |  |  |  |  |
| <b>Conditions:</b> Members' contributions increase from £5 per head to £7 per head.                          |  |                                |  |  |                  |                  |                 |            |         |                             |                                       |  |  |   |  |  |                       |  |  |                  |                  |                 |            |        |          |  |  |  |  |  |  |  |
| Glengarry Shinty Club  |  |                                |  |  |                  |                  |                 |            |         |                             |                                       |  |  |   |  |  |                       |  |  |                  |                  |                 |            |        |          |  |  |  |  |  |  |  |
| <b>Grant Ref</b>   | <b>Requested</b>   | <b>Decision</b>                |  |  |                  |                  |                 |            |         |                             |                                       |  |  |   |  |  |                       |  |  |                  |                  |                 |            |        |          |  |  |  |  |  |  |  |
| G-183-2024   | £4,060   | Approved                       |  |  |                  |                  |                 |            |         |                             |                                       |  |  |   |  |  |                       |  |  |                  |                  |                 |            |        |          |  |  |  |  |  |  |  |
| <b>For:</b> Fund First Aid and coach training and additional equipment                                       |  |                                |  |  |                  |                  |                 |            |         |                             |                                       |  |  |   |  |  |                       |  |  |                  |                  |                 |            |        |          |  |  |  |  |  |  |  |
| <b>Conditions:</b> Other trusts are approached for split funding on a pro rata basis on future applications. |  |                                |  |  |                  |                  |                 |            |         |                             |                                       |  |  |   |  |  |                       |  |  |                  |                  |                 |            |        |          |  |  |  |  |  |  |  |

|    |  |           |                 |  |
|----|--|-----------|-----------------|--|
|    | Kilchuimen Primary Parent Teacher Council  |           |                 |  |
|    | Grant Ref  | Requested | Decision        |  |
|    | G-186-2024   | £5,474    | £5,074 approved |  |
|    | For: November activities   |           |                 |  |
|    | Conditions: Retrospective costs are excluded from funding award.   |           |                 |  |
|    | 3-Glens Community Care   |           |                 |  |
|    | Grant Ref  | Requested | Decision        |  |
|    | G-164-2023   | £26,085   | Approved        |  |
|    | For: Confirmation of support for Year 2  |           |                 |  |
|    | Conditions:  |           |                 |  |
|    | Glenmoriston Millennium Hall Community Association   |           |                 |  |
|    | Grant Ref  | Requested | Decision        |  |
|    | G-178-2023   | £18,623   | Approved        |  |
|    | For: Support employment of Heritage Officer  |           |                 |  |
|    | Conditions: Year 1 funds are released on employment of Heritage Officer. Years 2 and 3 will be released annually and are subject to a review of previous year.   |           |                 |  |
| 5. | <b>Convent Land Update</b><br><b>Tree felling</b> – PU presented the update. Chris Rose (CR) is working on tenders for tree felling work. The works are unlikely to start until August due to restrictions imposed on the felling license for bird activity.<br><b>Paths network</b> - CR met with the Access Officer who confirmed planning permission is necessary. A meeting with a consultant is planned for advice on optimal methods to progress with the path network. Planning application will then be made.<br><b>Adventure playpark</b> - CR and PU met with a playpark consultant who will hold an interactive play session with primary pupils; this will bring constructive feedback on potential features of said playpark and provide a scoping document to be used when approaching suppliers to tender for the work. The consultant cost of £2,200 was approved by the board.<br><b>Growing group</b> – the meeting brought 4 interested individuals although no attendee came forward to lead on establishing an active committee. CR will review in the autumn.<br><b>Wildflower Meadow</b> – The proposal document is for a project over the coming years and not all to be done now. That does mean that designated areas are not cast in stone as it may change as other plans develop for the site. The basic premise is that some areas will be developed for wildflowers. It was agreed that focus will specifically be on the 10 projects agreed by the Board in the coming months. |           |                 |  |
| 6. | <b>Finance – fund restructuring</b><br>This was postponed until the next meeting.  |           |                 |  |
| 7. | <b>Community Action Plan and Local Place Plan</b><br>KE reported on the recent events in Invermoriston and Fort Augustus. Fort Augustus brought better than expected   |           |                 |  |



|    |   |  |
|----|---|--|
| 9. | <b>Date of next meeting</b><br>13 <sup>th</sup> August 2024, FA Memorial Hall |  |
|----|---|--|