

Minutes of Board Meeting Held on Tuesday 18th June 2024 At Memorial Hall, FA

Board Directors present	nt Helen Clay (HC) – Vice chair, Lorn MacKay (LM),		
	Chris Nelson (CN), Michael Alvey Anderson (MA),		
	Patrick Ungless (PU), Frances Mansell (FMM), Kelvin		
	Hill (KH), Paul McIntosh (PM)		
Apologies	Catriona Watson (CW), Fiona MacCormick (FM),		
Also in attendance	Karen Edwards (KE) - Operations Manager, Donna		
	Green (DG) – Finance Manager		
Minute Taker	Simon Canning (SC) – Admin Officer		

Item	Minute			Action
1.	Welcome and Apologies HC opened the meeting and presented apologies from CW and FM.			
2.	Minutes of the meeting held on 21st May 2024 These were agreed as a true and accurate representation. Proposed by PM, seconded by FMM.			
3.	Matters arising from minutes not on the agenda DG reported the bank are unable to provide an increase in security levels. DG will consider internal processes to increase banking security.			
4.	Grants			
	FA Senior Citizens Association			
	Grant Ref	Requested	Decision	
	G-181-2024	£10,400	£8,320 Approved unanimously	
	For: Support weekly lunch club			
	Conditions : Members' contributions increase from £5 per head to £7 per head.			
	Glengarry Shinty Club			
	Grant Ref	Requested	Decision	
	G-183-2024	£4,060	Approved	
	For: Fund First Aid and coach training and additional equipment			
Conditions: Other trusts are approached for split fundir			ached for split funding on	
		a pro rata basis on future applications.		

	Kilchuimen Primary Parent Teacher Council		
	Grant Ref	Requested	Decision
	G-186-2024	£5,474	£5,074 approved
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For: November activities

Conditions: Retrospective costs are excluded from funding award.

3-Glens Commun	nity Care		
Grant Ref	Requested	Decision	
G-164-2023	£26,085	Approved	
For: Confirmation of support for Year 2			

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Conditions:

Glenmoriston Millennium Hall Community Association		
Grant Ref	Requested	Decision
G-178-2023	£18,623	Approved
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For: Support employment of Heritage Officer

Conditions: Year 1 funds are released on employment of Heritage Officer. Years 2 and 3 will be released annually and are subject to a review of previous year.

5. Convent Land Update

Tree felling – PU presented the update. Chris Rose (CR) is working on tenders for tree felling work. The works are unlikely to start until August due to restrictions imposed on the felling license for bird activity.

Paths network - CR met with the Access Officer who confirmed planning permission is necessary. A meeting with a consultant is planned for advice on optimal methods to progress with the path network. Planning application will then be made.

Adventure playpark - CR and PU met with a playpark consultant who will hold an interactive play session with primary pupils; this will bring constructive feedback on potential features of said playpark and provide a scoping document to be used when approaching suppliers to tender for the work. The consultant cost of £2,200 was approved by the board.

Growing group – the meeting brought 4 interested individuals although no attendee came forward to lead on establishing an active committee. CR will review in the autumn.

Wildflower Meadow – The proposal document is for a project over the coming years and not all to be done now. That does mean that designated areas are not cast in stone as it may change as other plans develop for the site. The basic premise is that some areas will be developed for wildflowers. It was agreed that focus will specifically be on the 10 projects agreed by the Board in the coming months.

6. Finance – fund restructuring

This was postponed until the next meeting.

7. Community Action Plan and Local Place Plan
KE reported on the recent events in Invermoriston and Fort
Augustus. Fort Augustus brought better than expected

	attendances, possibly due to using the Legion as a venue.	
	Additionally, there have been a number of online contributions.	
	Nick Wright indicated results can be expected towards the end	
	of July.	
8.	AOCB	
	SC reported that the office staff have organised three volunteer	
	drivers and covered the cost of the minibus rental to provide	
	transport to and from the Glengarry Games.	
	SC asked the board to consider a review of individual grant	
	applications criteria. This would mean creating a new grant for	KE, SC
	sporting travel. All agreed. KE and SC will draft terms and	
	present to the board in due course.	
	SC suggested the board consider community engagement and	
	how to approach it. The board agreed and will discuss at the	
	next meeting.	
	PU asked for an update on Inch Bay. KE advised the	
	Community Council are still investigating title deeds. The board	
	agreed the Facilities Officer can complete the risk assessment	
	on behalf of the Community Council but they will own the	
	document he will just be acting as a consultant.	
	KE proposed locations of the benches. The board agreed to	
	locate the benches are located at The Riggs near the grit bin,	
	roadside at Jenkins Park, two benches in Invermoriston and	
	benches to be located in the Convent Land.	
	KE presented revised plans for Glentarff House to rebuild and	
	extend the proposed kitchen area for the ground floor flat.	
	KE Highland Council proposed an unsatisfactory pre-emption	
	meaning the Memorial Hall, in the event of the Community	KE, SC
	Company ceasing operation, would return ownership to	, , ,
	Highland Council for the current sale price. SLF advised this is	
	an unusual and unacceptable term. KE has issued a formal	PU
	objection to Highland Council and will update the board when a	
	response is received.	
	HC has experienced some issues with the quality of fresh	
	produce in Tarff Trading. KE and SC will discuss with store	
	staff to research storage or chilling solutions.	KE, SC
	CN asked if the cross in the Convent Land can be preserved to	,
	prevent deterioration. PU will pass this to Chris Rose.	
	CN raised the potential barriers between the main road and the	
	path behind Caledonian Court. HC will raise with the	
	Community Council to approach Highland Council.	
	CN queried if Ness News copies can be increased by fifty	KE
	copies. KE and SC will discuss with Dierdre MacKinnon and let	
	the Board know what the increased cost will be for approval.	
	LM asked if the grass cutting in the school field can be more	
	regular. KE explained that access for the Caretakers is limited	
	along with staff sickness which creates challenges in keeping	
	on top of it. LM suggested that new equipment could make the	
	grass cutting quicker and easier. KE will discuss with Glen	
	Campbell but equipment storage space may be an issue.	
	MAA asked for an update on the Sunflower Care Electric	
	Vehicles. KE reported that there have been several	
	maintenance issues which take weeks to resolve due to a	
	shortage of specialist mechanics.	

9. Date of next meeting 13th August 2024, FA Memorial Hall