

**Minutes of Board Meeting**  
**Held on Tuesday 19<sup>th</sup> September 2023**  
**At Memorial Hall, Fort Augustus**

<b>Board Directors present</b>	Felix Paterson (FP) – Chair, Helen Clay (HC) – Vice chair, Chris Nelson (CN), Lynne West (LW), Michael Alvey Anderson (MA), Patrick Ungless (PU), Catriona Watson (CW), Frances Mansell (FMM), Kelvin Hill (KH), Lorn Mackay (LM)
<b>Apologies</b>	Elizabeth MacEachen (EM),
<b>Also in attendance</b>	Karen Edwards (KE) - Operations Manager
<b>Minute Taker</b>	Simon Canning (SC)

Item	Minute	Action															
1.	<b>Welcome and Apologies</b> FP welcomed Directors to the meeting and presented the apologies.																
2.	<b>Minutes of the meeting held on 15<sup>th</sup> August 2023</b> These were agreed as a true record. Proposed by HC and seconded by CN.																
3.	<b>Matters arising from minutes not on the agenda.</b> <ul style="list-style-type: none"> <li>• Doorsteps at 5 &amp; 6 Caledonian Court are completed.</li> <li>• Skip Hire. KE confirmed dates arranged through to 2024. All directors emailed.</li> <li>• The Lunch Club is looking for an alternative venue since the seasonal closure of Nessie's Lair.</li> <li>• Bank signatories to be progressed.</li> </ul>	FP, PU															
4.	<b>Grants</b> <table border="1" data-bbox="300 1608 1225 1841"> <tr> <th colspan="3">Friends of Kilchuimen Academy Parent Teacher Council</th></tr> <tr> <th>Grant Ref</th><th>Requested</th><th>Decision</th></tr> <tr> <td>G-168-2023</td><td>£4,800</td><td>Approved.</td></tr> <tr> <td colspan="3"><b>For:</b> Funding to provide course at Abriachan Forest School for up to four students with learning difficulties.</td></tr> <tr> <td colspan="3"><b>Conditions:</b> None. Unanimously approved.</td></tr> </table>	Friends of Kilchuimen Academy Parent Teacher Council			Grant Ref	Requested	Decision	G-168-2023	£4,800	Approved.	<b>For:</b> Funding to provide course at Abriachan Forest School for up to four students with learning difficulties.			<b>Conditions:</b> None. Unanimously approved.			SC
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	<b>Community Larders</b> – CW indicated there are more than 2,000 items in the Community Larder stock to be drip fed in to prevent overuse. Citizens Advice have provided leaflets on additional support. CW is preparing basic recipes to include in the Community Larders. SC is working on Cost-of-Living page on the Community Company website. CN and LM are available to	CW SC CN LM															

	advise and help with the Fort Augustus shed and will decide on insulation.	
5.	<b>6 Riverside Park, Invermoriston Update</b> KE confirmed the purchase is complete from today. KE will make site visits with CN Facilities Officer David Campbell to assess remediation works. Electrician and painter have already been arranged to commence works already agreed. KE has advertised the property on social media and advised suitable families from the waiting list. It was agreed that where scoring is close priority would be given to applicants who best filled the capacity of this home.	KE SC
6.	<b>Update on Glentarff House and Memorial Hall</b> <b>Glentarff House</b> - KE indicated Scottish Canals have agreed to the sale of Glentarff House for £190,000 without the previously imposed conditions. <b>Memorial Hall</b> – KE advised that Scottish Canals own the Memorial Hall. A current evaluation will be required to progress this forward. Ian Leaver will start this process with them.	
7.	<b>AOCB</b> <ul style="list-style-type: none"> <li>• KE advised the board that one of the tenants is in hospital and is unlikely to be able to return to his home. As this is hearsay we are investigating this further.</li> <li>• FMM has been approached by a member of the community as the Screen Machine requires funding to stay afloat. It was agreed that they can make a grant application. LW will investigate the Invermoriston Film Nights potentially starting back up.</li> <li>• PU asked for Convent Land update. KE indicated that Convent Land Development Officer Chris Rose is currently researching funding. HC will contact Chris Rose for an update.</li> <li>• CN asked if the cross in the Convent Woods can be protected from damage. FP indicated this can be passed to the Community Caretaker team.</li> <li>• CN asked for an update ref the barrier between the pavement and the main road at the start of the path that runs behind Caledonian Court. HC will approach Highland Council.</li> <li>• SC indicated that Kilchuimen Academy have requested a key safe for the minibus, however, Highland Council will not allow non-authorised personnel to fit it. It was agreed that the Community Company should suggest to the school that the key safe is fitted to an alternative location or fitted to a post in the school grounds as the costs for an approved contractor are very high. SC will approach the school.</li> <li>• LW asked if the meeting room at the doctors' surgery can be used as the board meeting venue. FP stated that size constraints of the room create an issue, if board numbers decline then that can be an option.</li> </ul>	LW  HC   HC  SC

	<ul style="list-style-type: none"> <li>• LW asked for update on the dentists. KE indicated we continue to request a meeting with NHS to discuss this further.</li> <li>• LW indicated a Heritage Museum would be beneficial to the community and tourists and it could potentially be a Convent Land project. The information has been passed to Chris Rose for inclusion in the planning for the Convent Land. FP also advised that the Heritage Group can approach the Community Company for funding.</li> <li>• HC advised that the Lunch Group are looking for an alternative venue following the seasonal closure of Nessie's Lair.</li> <li>• CW indicated Trees for Life have been approached to buy a 400 acre stretch of forestry at Dundreggan. West Glenmoriston Community Company had asked if FAGCC would consider its purchase. The Board agreed that this land did not allow any added value to be applied so it was not a viable project for them. KE to advise WGCC of this decision and that if they wished to take it on themselves any application for funding would be handled in the normal way.</li> </ul>	KE
8.	<b>DONM</b> 17th October – 19.30, Memorial Hall 21 <sup>st</sup> November – AGM and Convent Land Consultation	