

## Minutes of Board Meeting Held on Tuesday 15<sup>th</sup> August 2023 At Millenium Hall, Invermoriston

<b>Board Directors present</b>	Felix Paterson (FP) – Chair, Helen Clay (HC) – Vice chair, Chris Nelson (CN), Lynne West (LW), Michael Alvey Anderson (MA), Patrick Ungless (PU), Catriona
	Watson (CW), Frances Mansell (FMM), Fiona MacCormick (FM)
Apologies	Elizabeth MacEachen (EM), Kelvin Hill (KH)
Also in attendance	Karen Edwards (KE) - Operations Manager, Chris Rose (CR) for Items 1 to 4
Minute Taker	Simon Canning (SC)

Item	Minute	Action
1.	Welcome and Apologies FP welcomed Directors to the meeting and presented the apologies.	
2.	Minutes of the meeting held on 20 <sup>th</sup> June 2023 These were agreed as a true record. Proposed by CN and seconded by PU.  Minutes of the meeting held on 31st July 2023 These were agreed as a true record. Proposed by HC and seconded by CW.	
3.	<ul> <li>Matters arising from minutes not on the agenda</li> <li>Doorsteps at 5 &amp; 6 Caledonian Court. FP confirmed David Campbell has now started in the position of Facilities Officer and has been tasked with following up that work has been done.</li> <li>Skip Hire. The recent skip hire was well received, and feedback has been positive. HC proposed that large items such as sofas are collected by Highland Council Refuse Department. All agreed they would like this organised quarterly and accept that this is outside of the existing budget. KE agreed the office will organise a quarterly cycle for this.</li> <li>The Lunch Club has now moved to Nessie's Lair with positive feedback.</li> </ul>	KE, SC
4.	Report on Old Convent Land development plans	

CR introduced as Convent Land Development Officer. CR gave a brief overview of his work so far in which he has developed a masterplan covering all possibilities mentioned at previous community consultations. The directors felt that a separate meeting to prioritise the thirty-three suggestions would be useful. CR will organise this. The directors are keen to ensure this was followed by public consultation events. CR was thanked for his work to date.

CR

## 5 Grants

**Student Grants** – Change to Policy on Nursing – FP explained that previously Student Nurses were not supported by the Community Company because they benefit from the bursary. This policy is now amended to include Student Nurses. All agreed.

**Community Larders** – CW updated the board on the work so far on Community Larders. SSE staff have donated around £450 of goods which is currently stored in the FA Memorial Hall. There is shelving to store the goods on.

CW is collating a list of Cost-of-Living fund resources available. SC will create a Cost-of-Living page on the Community Company website where the list of fund resources can be published. This will include recipes.

An application has been made with Environmental Health to allow goods to be donated from other sources.

Notable issues potentially affecting the Community Larders are spillages attracting vermin so certain products will need rewrapped.

Sheds. CW indicated the three sheds should be delivered and erected within the next few weeks with the opening expected to be September. Fort Augustus shed may have the option of electrical supply from Tarff Trading longer term. CW is looking into battery run lights in the short term.

Advertising to commence once sheds are in place in September. Directors will be checking the sheds twice a week on a voluntary rota basis to restock as needed

SC

Millenium Hall Community Association			
<b>Grant Ref</b>	Requested	Decision	
G-167-2023	£14,500	Approved.	

**For**: A/ Funding to run Community Tuesdays where the local community can benefit from warm lunches, activities such as yoga, Tai Chi and Reflexology and board games.

**Conditions**: None. Unanimously approved.

Kilchuimen Primary Parent Council			
Grant Ref	Requested	Decision	
G-166-2023	£2,430	Approved.	

**For**: A/ Funding to run Maths Week and Book Week giving children the opportunity to learn in a fun and creative way. This includes family workshops and a Storyteller.

Conditions: None.

Unanimously approved

CW SC

	6 Riverside Park, Invermoriston Update This is progressing and it is still hoped to take possession 19 <sup>th</sup> September. It was agreed that CN and CW will assess what work is required on the property prior to occupancy. KE to organise. KE outlined the timescale to advertise and allocate the home. This was approved.	KE
7.	AOCB Representative for FERN Community Fund – KE agreed to join the panel on behalf of the Community Company Approval of full access powers to bank signatories for FAGCC only – PU volunteered as signatory. It was agreed that directors acting as signatories should have full access to all functionalities. FP & DG to set up	FP/ DG
	Invermoriston play area G-160-2022 – The Board had suggested that a fence was required for this project to protect children from running into the car park and a condition for the grant was provision of a fencing plan. However neither the equipment providers nor Highland Council officers felt that this was necessary. The Community Association's Public Liability insurers were also happy that no fence was included. The Board were asked to confirm that this was no longer required. This was agreed.	
	<b>Approval of changes to Financial Procedures documents –</b> It was agreed that where Ian Leaver is mentioned in these documents this is now changed to either or the Finance Manager or the Operations Manager.	
	<b>Tarff Trading Directors and signatories –</b> It was agreed that KE is a Director of Tarff Trading to make operational issues easier. PU and MAA volunteered as signatories.	DG
	AOB – CN indicated he was approached about a voluntary driver service for emergency hospital appointments. FP stated that 3-Glens Community Care are investigating this. CN asked if Tarff Trading would promote bike hire. It was agreed that this be passed to Tarff Trading group. FM has been approached about a community industrial washing machine. This too will be passed to Tarff Trading Group. LW asked if there is more information about a dentist at the medical centre. KE indicated a meeting is being arranged with the doctors to discuss the unused space. CW stated Trees for Life are considering buying land between Dundreggan and Dalchreichart with the potential to set up community benefit along the lines of Invergarry Woodland. SC – indicated Chris Rose has applied for membership. All agreed. SC – stated the Sheepdog Trials Association have asked for a donation this year. All agreed £250 donation. SC – stated a MiDAS training provider has been found with a sliding scale of costs. Five trainees or more is quoted at £100 + VAT, there are currently seven volunteers for the training. The	
	new budget was agreed.	PU

	KE – Asked if the board would sell the lights inherited from the Feis. PU volunteered to list them, and it was agreed if no buyer presents themselves then the lights can be donated. KE – asked for a decision on the SCOTO group's request for £1000. It was agreed that HC will take the question to the next Community Council meeting for a decision as it was felt to be more appropriately within their remit. They may apply for grant funding should they wish to do this	НС
8	DONM	
	19th September – 19.00, Memorial Hall	