

**Minutes of Board Meeting**  
**Held on Tuesday 15<sup>th</sup> August 2023**  
**At Millenium Hall, Invermoriston**

<b>Board Directors present</b>	Felix Paterson (FP) – Chair, Helen Clay (HC) – Vice chair, Chris Nelson (CN), Lynne West (LW), Michael Alvey Anderson (MA), Patrick Ungless (PU), Catriona Watson (CW), Frances Mansell (FMM), Fiona MacCormick (FM)
<b>Apologies</b>	Elizabeth MacEachen (EM), Kelvin Hill (KH)
<b>Also in attendance</b>	Karen Edwards (KE) - Operations Manager, Chris Rose (CR) for Items 1 to 4
<b>Minute Taker</b>	Simon Canning (SC)

Item	Minute	Action
1.	<b>Welcome and Apologies</b> FP welcomed Directors to the meeting and presented the apologies.	
2.	<b>Minutes of the meeting held on 20<sup>th</sup> June 2023</b> These were agreed as a true record. Proposed by CN and seconded by PU. <b>Minutes of the meeting held on 31st July 2023</b> These were agreed as a true record. Proposed by HC and seconded by CW.	
3.	<b>Matters arising from minutes not on the agenda</b> <ul style="list-style-type: none"> <li>• Doorsteps at 5 &amp; 6 Caledonian Court. FP confirmed David Campbell has now started in the position of Facilities Officer and has been tasked with following up that work has been done.</li> <li>• Skip Hire. The recent skip hire was well received, and feedback has been positive. HC proposed that large items such as sofas are collected by Highland Council Refuse Department. All agreed they would like this organised quarterly and accept that this is outside of the existing budget. KE agreed the office will organise a quarterly cycle for this.</li> <li>• The Lunch Club has now moved to Nessie's Lair with positive feedback.</li> </ul>	KE, SC
4.	<b>Report on Old Convent Land development plans</b>	

	<p>CR introduced as Convent Land Development Officer. CR gave a brief overview of his work so far in which he has developed a masterplan covering all possibilities mentioned at previous community consultations. The directors felt that a separate meeting to prioritise the thirty-three suggestions would be useful. CR will organise this. The directors are keen to ensure this was followed by public consultation events. CR was thanked for his work to date.</p>	CR																														
5.	<p><b>Grants</b></p> <p><b>Student Grants</b> – Change to Policy on Nursing – FP explained that previously Student Nurses were not supported by the Community Company because they benefit from the bursary. This policy is now amended to include Student Nurses. All agreed.</p> <p><b>Community Larders</b> – CW updated the board on the work so far on Community Larders. SSE staff have donated around £450 of goods which is currently stored in the FA Memorial Hall. There is shelving to store the goods on.</p> <p>CW is collating a list of Cost-of-Living fund resources available. SC will create a Cost-of-Living page on the Community Company website where the list of fund resources can be published. This will include recipes.</p> <p>An application has been made with Environmental Health to allow goods to be donated from other sources.</p> <p>Notable issues potentially affecting the Community Larders are spillages attracting vermin so certain products will need re-wrapped.</p> <p>Sheds. CW indicated the three sheds should be delivered and erected within the next few weeks with the opening expected to be September. Fort Augustus shed may have the option of electrical supply from Tarff Trading longer term. CW is looking into battery run lights in the short term.</p> <p>Advertising to commence once sheds are in place in September. Directors will be checking the sheds twice a week on a voluntary rota basis to restock as needed.</p> <table border="1"> <thead> <tr> <th colspan="3">Millenium Hall Community Association</th></tr> <tr> <th>Grant Ref</th><th>Requested</th><th>Decision</th></tr> </thead> <tbody> <tr> <td>G-167-2023</td><td>£14,500</td><td>Approved.</td></tr> <tr> <td colspan="3"><b>For:</b> A/ Funding to run Community Tuesdays where the local community can benefit from warm lunches, activities such as yoga, Tai Chi and Reflexology and board games.</td></tr> <tr> <td colspan="3"><b>Conditions:</b> None. Unanimously approved.</td></tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="3">Kilchuimen Primary Parent Council</th></tr> <tr> <th>Grant Ref</th><th>Requested</th><th>Decision</th></tr> </thead> <tbody> <tr> <td>G-166-2023</td><td>£2,430</td><td>Approved.</td></tr> <tr> <td colspan="3"><b>For:</b> A/ Funding to run Maths Week and Book Week giving children the opportunity to learn in a fun and creative way. This includes family workshops and a Storyteller.</td></tr> <tr> <td colspan="3"><b>Conditions:</b> None. Unanimously approved</td></tr> </tbody> </table>	Millenium Hall Community Association			Grant Ref	Requested	Decision	G-167-2023	£14,500	Approved.	<b>For:</b> A/ Funding to run Community Tuesdays where the local community can benefit from warm lunches, activities such as yoga, Tai Chi and Reflexology and board games.			<b>Conditions:</b> None. Unanimously approved.			Kilchuimen Primary Parent Council			Grant Ref	Requested	Decision	G-166-2023	£2,430	Approved.	<b>For:</b> A/ Funding to run Maths Week and Book Week giving children the opportunity to learn in a fun and creative way. This includes family workshops and a Storyteller.			<b>Conditions:</b> None. Unanimously approved			<p>CW SC</p> <p>SC</p>
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	<p>KE – Asked if the board would sell the lights inherited from the Feis. PU volunteered to list them, and it was agreed if no buyer presents themselves then the lights can be donated.</p> <p>KE – asked for a decision on the SCOTO group's request for £1000. It was agreed that HC will take the question to the next Community Council meeting for a decision as it was felt to be more appropriately within their remit. They may apply for grant funding should they wish to do this</p>	HC
8.	<p><b>DONM</b></p> <p>19th September – 19.00, Memorial Hall</p>	