

Minutes of Board Meeting
Held on Tuesday 16th May 2023
At The Hub, Dalchreichart

Board Directors present	Felix Paterson (FP) – Chair, Helen Clay (HC) – Vice chair, Elizabeth MacEachen (EM), Michael Alvey Anderson (MA), Fiona MacCormick (FM), Patrick Ungless (PU), Catriona Watson (CW), Frances Mansell (FMM),
Apologies	Lorn MacKay (LM), Chris Nelson (CN), Lynne West (LW), Kelvin Hill (KH)
Also in attendance	Ian Leaver(IL) - Chief Officer
Minute Taker	Karen Edwards (KE) - Office Manager

Item	Minute	Action
1.	Welcome and Apologies FP welcomed Directors to the meeting and thanked West Glenmoriston Community Company for hosting it. 4 apologies had been given.	
2.	Minutes of the meeting held on 18th April 2023 These were accepted as a true record. Proposed by FP seconded by CW.	
3.	Matters arising from minutes not on the agenda <ul style="list-style-type: none"> • Glentarff House – Scottish Canals have asked for a slight extension to the deadline by 2 weeks. They are positive about the request but want to get a further valuation first. The new deadline is 30/5/23 • The Vision and Mission statements that the Board wrote have been accepted. • Coronation events – There were three events in the end and all went well. • Dog poo bin at Abertarff/Convent woods. IL found on checking that it had been moved to its current position following complaints from residents. It is still there just 20m further on. • Cross – IL had forgotten to mention this to the Caretakers but will do so. • Property for sale in Invermoriston – IL had checked this and it was both overpriced and needed a lot of work to bring it up to the required standard. It was agreed this was not worth pursuing. 	
4.	Grants	

	<table border="1"> <tr><td colspan="3">Fort Augustus Golf Club</td></tr> <tr> <th>Grant Ref</th><th>Requested</th><th>Decision</th></tr> <tr> <td>G-162-2023</td><td>£23,065.71</td><td>Approved</td></tr> <tr> <td colspan="3">For: Lawn care equipment</td></tr> <tr> <td colspan="3">Conditions: That an article is written and a poster produced to promote the Golf Club to the local community.</td></tr> </table> <p>Cost of Living grants It was suggested that in order to help those who are in hardship but not necessarily on Universal Credit some of the fund would be used to provide food larders in the 3 community centres, location to be agreed. Items to be available to be dried/canned goods only that last a long time. CW agreed to investigate how this might best work SSE 's approval to be sought.</p>	Fort Augustus Golf Club			Grant Ref	Requested	Decision	G-162-2023	£23,065.71	Approved	For: Lawn care equipment			Conditions: That an article is written and a poster produced to promote the Golf Club to the local community.			CW KE
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5.	<p>Chief officer replacement plans FP thanked PU for his work on this with IL. He then went through the proposed new structure where the Chief Officer role is split in 2. One part the operational side and the other the finances. IL recommended this as he felt that the Finances were quite a large part of the role and actually require an expertise in that field. The Board approved the new structure and agreed that the Operations Manager role should be filled by KE being promoted from Office Manager. It was agreed to ask our contracted Accountant to increase her role for a three month period to see how that works out.</p> <ul style="list-style-type: none"> It was agreed to immediately make KE a full power signatory for the Bank of Scotland accounts. It was also agreed that KE and Glen Campbell open a new Debit Card account, with Starling or similar, to use as a petty cash account. 	IL KE															
6.	<p>AOCB</p> <ul style="list-style-type: none"> IL advised that the asset transfer of the Memorial Hall is progressing. However, on speaking to the council about the toilets and play area it was agreed to meet with them in order to see if a combined application could be done. That meeting is scheduled for the 6th June. Recruitment – The 3 posts previously agreed have been advertised and close on Monday 22nd May. The interview panel was agreed as LW, CW and either KE or IL - Interviews planned for the 31st May. IL – Advised he would be closing the Starling Card held in his name as a petty cash float and transferring any funds back to FAGCC. IL – As the Royal Bank of Scotland Accounts are no longer needed it was agreed start the process of closing these down. FP – More signatures are needed for the bank accounts. FMM agreed to be one. 	IL Eastbury Accounting IL															

	<ul style="list-style-type: none"> • IL – Advised that he has helped 3 Glens Community Care with an application for funding. He will be proposing that the amount for Sunflower Care is paid direct to Highland Hospice on a rolling basis with an annual review but no application just based on service provision. The element for the Development Officer would be paid to 3 Glens but he will propose a 3 year package. • KE – Following a request from Glenmoriston Senior Citizens, who wished to merge with the Invermoriston Millennium Hall Community Association, directors were asked to approve the transfer of funds previously granted to this group. Directors approved this with the condition that in the first year the money is ring fenced for activities for the senior citizens, after that any remaining funds can be used for any community activities. • KE – A request has been received to increase the size of the back doorstep at 6 Caledonian Court as it is not wide enough for a full foot to be placed on it causing a risk to the tenant. It was agreed to investigate betting the steps at both 5 & 6 extended with a permanent solution. • CW – Advised that she was stepping down from the West Glenmoriston Community Company. • CW – Advised that she has referred the Tomchrasky Wind Farm to the Community Council to discuss community benefit funds. • MA – Concern was raised over the limited supplies of everyday food stuffs at Penny's. Whilst the Hardware store is not intended to be a general store could it consider a limited range of non-perishable items. It was agreed to have a director meeting for Tarff Trading to discuss possible new lines. • HC – Would like to see an urn in the hall. KE explained that there have been 2 which had to be replaced within a year so it is too expensive. Airpots are supplied to hold surplus hot water. • HC – Plans to spread some wild flower seeds in the fenced area for the school garden at the Old Convent Land. <p>As this was IL's last Board meeting before he leaves FP thanked him on behalf of the Board for his very significant contribution to the work of the Community Company. Everyone wished him well in whatever he chooses to do next.</p>	<p>KE</p> <p>KE/Facilities</p>
7.	Date of next meeting	
	Tuesday 20th June 2023 – Memorial Hall, Fort Augustus	