

Minutes of Board Meeting
Held on Tuesday 21st March 2023
At Millennium Hall, Invermoriston

Board Directors present	Felix Paterson (FP) – Chair, Helen Clay (HC) – Vice chair, Lorn MacKay (LM), Chris Nelson (CN), Lynne West (LW), Michael Alvey Anderson (MA), Fiona MacCormick (FM), Patrick Ungless (PU), Catriona Watson (CW), Frances Mansell (FMM), Kelvin Hill (KH)
Apologies	Elizabeth MacEachen (EM)
Also in attendance	Ian Leaver (IL) - Chief Officer
Minute Taker	Karen Edwards (KE) - Office Manager

Item	Minute	Action
1.	Welcome and Apologies FP Welcomed Directors to the meeting and thanked them for their time. EM had presented her apologies.	
2.	Minutes of the meeting held on 21st February 2023 These were accepted as a true record. Proposed by CN and seconded by FM.	
3.	Matters arising from minutes not on the agenda <ul style="list-style-type: none"> Coronation events – paperwork was set up and sent out. No applications for funding to date. Rubble at Auchterawe cemetery – IL confirmed that this would be moved but Caretakers are just waiting on the job they will be using it for. Tree at Old Convent Land – Assessment is being undertaken at present. Glenmoriston Shooting Ground – A cheque has now been received from them for the sale of the clay traps. 	
4.	Chief Officers Report <ul style="list-style-type: none"> Glentarff House & Memorial Hall – both are still awaiting responses as we go through the process. Convent Land – the sale of the small piece of land to Old Convent apartments is now complete and the money is in the bank. This has been set aside as agreed for use on the Old Convent land, probably for deer/rabbit fencing for the community garden. The application for the development officer is with FERN. Hope to hear by May. Hardware Store – The auditors have advised that as this is a wholly owned subsidiary it will need to be 	

	<p>audited as part of our accounts. A stock take is planned for the 29th March.</p> <ul style="list-style-type: none"> • Men's shed – Valuation of the land near the tennis court is still awaited. • Caretakers – They have recently helped erect the polytunnel structure at Dalchreichart and also completed the project to re-instate the Lock Keepers garden at Cullochry. The purchase of the new mower has been put on hold until a site can be found to keep the old one or sell it, while it is still working. They have taken down the bridge from the car park at Bunoich Brae to the play area and the council have agreed that they will pay for the materials to have it rebuilt by the Caretakers. • EV's – The second car arrived a week ago and the 3rd is due next week. There is some money left from the grants given and IL proposes to buy a secure store for the 2 e-bikes with this making access easier for the care workers. This would be sited just in front of the Memorial Hall on the gravel. IL also explained that as Sunflower Care are supporting Boleskine at present, agreement has been reached for them to pay 10p per mile towards the charging costs of staff using the E-cars. • Dentist – The NHS agreed in principle to extending the services available at the medical centre. However, on approaching the dentist who was interested he has withdrawn from this, as he is from another site. It was agreed that IL will follow up with NHS to understand what space they may make available and any parameters they may set. The Board can then decide if they wish to actively assist in finding an alternative provider. 	IL															
5.	<p>Budget 2023-24</p> <p>IL explained that the Finance & Resource Group had met with addition of PU and FMM. The budget and project costs were gone through in detail and the group recommended to the full Board that this budget is accepted. IL did go through the proposed project costs for the coming year in detail. In particular he emphasised that the costs for the Memorial Hall were very much guess work as it is difficult to ascertain specific costs on that building until work is commenced. The Board unanimously accepted the budget.</p>																
6.	<p>Grants</p> <p>LM abstained from the vote on G-159-2022 and LW from that on G-160-2022 due to conflict of interest.</p> <table border="1"> <tr> <td colspan="3">Kilchuimen Primary Parent Council</td></tr> <tr> <td>Grant Ref</td><td>Requested</td><td>Decision</td></tr> <tr> <td>G-159-2022</td><td>£5,877.89</td><td>Approved</td></tr> <tr> <td colspan="3">For: Play equipment for nursery and P 1 & 2. Residential trip to Edinburgh for P7. Games to start an after-school games club.</td></tr> <tr> <td colspan="3">Conditions: None</td></tr> </table> <p>Unanimously approved.</p>	Kilchuimen Primary Parent Council			Grant Ref	Requested	Decision	G-159-2022	£5,877.89	Approved	For: Play equipment for nursery and P 1 & 2. Residential trip to Edinburgh for P7. Games to start an after-school games club.			Conditions: None			
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7.	<p>AOCB</p> <p>CW – advised that representatives from the proposed Tomchrasky wind farm would be at the Hub for an open event in April.</p> <p>FMM – Suggested that following the grant approved for play equipment in Invermoriston changes to the one in Fort Augustus should be considered. After much discussion about the issue of land ownership and lack of an active group to take this forward it was agreed that IL should approach The Highland Council about allowing the Community Company to take on the whole piece of land, including the tennis court to develop it for leisure purposes.</p> <p>LW – The Invermoriston shop is set to open on 1st April. They have now appointed a manager and assistant manager. They have made an application to FERN for funding to support the additional salary costs which they hope to hear about in May. She also explained that they have been fund raising at Community Tuesdays, aided by Glen Rowan Café, for a “Vein finder”. This would be presented to the Medical Centre to support those with conditions which present difficulties when undertaking blood tests. They cost around £1700 of which, to date, they have raised £700, she asked if the Board would consider making up the difference. This was unanimously agreed. LW to revert once fund raising closed to advise amount needed.</p> <p>HC – Asked again if the Community Company would take on the running of the toilets in Fort Augustus. After extensive discussion it was agreed that IL should approach the council to establish some facts about what it is that would be taken on. Once more is known about likely costs and what would be required the Board could then make an informed decision.</p>	<p>IL</p> <p>LW</p> <p>IL</p>															

	<p>CN – Advised that an individual has been burning waste close to the river and the Old Convent Land boundary. It was agreed to investigate the option of putting up a gate in the area being used to define the boundary more clearly.</p> <p>IL - Having done the SORT-IT training with DTAS would like to arrange to follow this up by creating an operational plan to meet the aspirations raised. Directors indicated a preference for evening sessions rather than a weekend. IL to put out a poll for proposed dates.</p> <p>FM – Advised she is now the locally designated “poppy person”.</p> <p>LM – Had received feedback that the event for children organised recently in the Old Convent Woods had been excellent. However, given that the Community Company had funded it was concerned that few places were taken by local residents. He had been told that most were from outwith the area. Grant applicant to be asked about advertising process and advised that future grants must be specifically for those in Community Company catchment.</p> <p>EM – (Request made through KE) asked if a skip could periodically be provided for residents to get rid of bulkier items that will not fit in domestic bins, similar to the scheme run by Glengarry. After discussion it was agreed to trial this with an 8cu general waste tip to be located for one weekend only, close to the garden composting site.</p>	<p>FP</p> <p>IL</p> <p>KE</p>
8.	<p>Date of next meeting</p> <p>18th April 2023 – Memorial Hall, Fort Augustus</p>	