

Minutes of Fort Augustus and Glenmoriston Community Company

Grant Meeting

Held on Tuesday 31st March 2020

Conducted by email exchange - due to Corona Virus lock down

Board Directors participating: Chair - Harry Whiteside (HW), David Campbell (DC), Jeff Dymond (JD), Felix Paterson (FP), Elizabeth MacEachen (EM), Lorn MacKay (LM), Derek Sumner (DS), Chris Nelson (CN)

Apologies: Ronald MacKenzie (RM)

In attendance: Chief Officer – Angela Williams (AW), Administration Assistant - Sam Jones

Minute taker: Karen Edwards (KE), Administrator

Due to the Corona Virus lock down this meeting was conducted by email. All Directors were emailed the minutes, assessment forms for the grants and a paper detailing the grant related items. They were then asked to confirm their agreement or otherwise to each point, with explanations if appropriate, to enable an email exchange of views to happen. These minutes represent the final agreements reached.

Item	Minute	Action													
1	Minutes from 25th February 2020 All Directors approved the minutes from this meeting														
2	Matters Arising from previous minutes None.														
3	Appointment of Member and Co-option of Director All Directors confirmed the ratification of Roald MacKenzie as a member and then as a Co-opted Director to the Board. This confirms the decision agreed by all (via email) in early March 2020.														
4	Group Grants <table border="1"><tr><td colspan="3">Fort Augustus Golf Club</td></tr><tr><td>Grant Ref</td><td>Requested</td><td>Decision</td></tr><tr><td>G-127-2019</td><td>£9,958.80</td><td>Approved at £10,000</td></tr><tr><td colspan="3">Conditions:<ul style="list-style-type: none">• Prior to purchase (and funds being released) signage should be designed for the Clubhouse recognising support of FAGCC. FAGCC to approve this before ordering.• Copies of invoices for purchases should be retained and sent with the completion report.</td></tr></table> <p>There was discussion about the security of the vehicle however as a previous grant to this group had supported the building of a high spec storage unit for this kind of equipment it was not deemed necessary to add a condition.</p> <table border="1"><tr><td>Loch Ness and Great Glen Recreation Group</td></tr></table>	Fort Augustus Golf Club			Grant Ref	Requested	Decision	G-127-2019	£9,958.80	Approved at £10,000	Conditions: <ul style="list-style-type: none">• Prior to purchase (and funds being released) signage should be designed for the Clubhouse recognising support of FAGCC. FAGCC to approve this before ordering.• Copies of invoices for purchases should be retained and sent with the completion report.			Loch Ness and Great Glen Recreation Group	
Fort Augustus Golf Club															
Grant Ref	Requested	Decision													
G-127-2019	£9,958.80	Approved at £10,000													
Conditions: <ul style="list-style-type: none">• Prior to purchase (and funds being released) signage should be designed for the Clubhouse recognising support of FAGCC. FAGCC to approve this before ordering.• Copies of invoices for purchases should be retained and sent with the completion report.															
Loch Ness and Great Glen Recreation Group															

	<table><tr><th>Grant Ref</th><th>Requested</th><th>Decision</th></tr><tr><td>G-128-2019</td><td>£8,200</td><td>Approved £7,800 now then £400 when bank account opened</td></tr><tr><td colspan="3">Conditions:<ul style="list-style-type: none">• Payment for the feasibility study to be made direct to the service provider• Once the bank account (provided within our agreed terms) is open the additional £400 can be paid.• All material created to support the production of the Feasibility study should include the FAGCC logo.• Formal notification of the outcome of the study, to the community to be undertaken by FAGCC.</td></tr></table>	Grant Ref	Requested	Decision	G-128-2019	£8,200	Approved £7,800 now then £400 when bank account opened	Conditions: <ul style="list-style-type: none">• Payment for the feasibility study to be made direct to the service provider• Once the bank account (provided within our agreed terms) is open the additional £400 can be paid.• All material created to support the production of the Feasibility study should include the FAGCC logo.• Formal notification of the outcome of the study, to the community to be undertaken by FAGCC.																																	
Grant Ref	Requested	Decision																																							
G-128-2019	£8,200	Approved £7,800 now then £400 when bank account opened																																							
Conditions: <ul style="list-style-type: none">• Payment for the feasibility study to be made direct to the service provider• Once the bank account (provided within our agreed terms) is open the additional £400 can be paid.• All material created to support the production of the Feasibility study should include the FAGCC logo.• Formal notification of the outcome of the study, to the community to be undertaken by FAGCC.																																									
5	<table><tr><th colspan="3">Individual Grants</th></tr><tr><td colspan="3">Ben Verbeeren – for Community Benefit – Badminton Club</td></tr><tr><th>Grant Ref</th><th>Requested</th><th>Decision</th></tr><tr><td>I-242-2019</td><td>£980.10</td><td>Approved</td></tr><tr><td colspan="3">Conditions:<ul style="list-style-type: none">• Payment for Hall to be made direct by FAGCC• Promotion by as many channels as possible to encourage new members. All advertising must demonstrate support by FAGCC• If the Group ceases, all equipment purchased by FAGCC must be gifted to the Kilchuimen Academy</td></tr><tr><td colspan="3">Abby MacDonald – for Community Benefit - Cadets</td></tr><tr><th>Grant Ref</th><th>Requested</th><th>Decision</th></tr><tr><td>I-243-2019</td><td>£600</td><td>Approved</td></tr><tr><td colspan="3">Conditions:<ul style="list-style-type: none">• Money to be paid direct to the Cadets• Should the trip be cancelled funds should be returned to the Community Company• Candidate to write a short article for the Ness News and in that acknowledge support from FAGCC.</td></tr><tr><td colspan="3">Deirdre MacKinnon– for Community Benefit – 3 Glens Community Care</td></tr><tr><th>Grant Ref</th><th>Requested</th><th>Decision</th></tr><tr><td>I-244-2019</td><td>£1000</td><td>Approved</td></tr><tr><td colspan="3">Conditions:<ul style="list-style-type: none">• Money for legal fees to be paid direct to the solicitors• Remaining funds after legal fees to be credited once the bank account is opened (provided within our agreed terms).</td></tr></table>	Individual Grants			Ben Verbeeren – for Community Benefit – Badminton Club			Grant Ref	Requested	Decision	I-242-2019	£980.10	Approved	Conditions: <ul style="list-style-type: none">• Payment for Hall to be made direct by FAGCC• Promotion by as many channels as possible to encourage new members. All advertising must demonstrate support by FAGCC• If the Group ceases, all equipment purchased by FAGCC must be gifted to the Kilchuimen Academy			Abby MacDonald – for Community Benefit - Cadets			Grant Ref	Requested	Decision	I-243-2019	£600	Approved	Conditions: <ul style="list-style-type: none">• Money to be paid direct to the Cadets• Should the trip be cancelled funds should be returned to the Community Company• Candidate to write a short article for the Ness News and in that acknowledge support from FAGCC.			Deirdre MacKinnon– for Community Benefit – 3 Glens Community Care			Grant Ref	Requested	Decision	I-244-2019	£1000	Approved	Conditions: <ul style="list-style-type: none">• Money for legal fees to be paid direct to the solicitors• Remaining funds after legal fees to be credited once the bank account is opened (provided within our agreed terms).			
Individual Grants																																									
Ben Verbeeren – for Community Benefit – Badminton Club																																									
Grant Ref	Requested	Decision																																							
I-242-2019	£980.10	Approved																																							
Conditions: <ul style="list-style-type: none">• Payment for Hall to be made direct by FAGCC• Promotion by as many channels as possible to encourage new members. All advertising must demonstrate support by FAGCC• If the Group ceases, all equipment purchased by FAGCC must be gifted to the Kilchuimen Academy																																									
Abby MacDonald – for Community Benefit - Cadets																																									
Grant Ref	Requested	Decision																																							
I-243-2019	£600	Approved																																							
Conditions: <ul style="list-style-type: none">• Money to be paid direct to the Cadets• Should the trip be cancelled funds should be returned to the Community Company• Candidate to write a short article for the Ness News and in that acknowledge support from FAGCC.																																									
Deirdre MacKinnon– for Community Benefit – 3 Glens Community Care																																									
Grant Ref	Requested	Decision																																							
I-244-2019	£1000	Approved																																							
Conditions: <ul style="list-style-type: none">• Money for legal fees to be paid direct to the solicitors• Remaining funds after legal fees to be credited once the bank account is opened (provided within our agreed terms).																																									

6	<p>Revoke Grants</p> <p>G-111-2017 Fort Augustus Children's Christmas Parties £200 The Board ratified the decision to revoke this grant as the group failed to provide independently checked accounts which were a condition of the grant.</p> <p>G-112-2017 Glenmoriston Children's Committee £400 The Board ratified the decision to revoke this grant as the group's bank account did not meet the necessary criteria of requiring 2 people to authorise payments. An opportunity was given to amend this situation however the group chose not to do this.</p>	
7	<p>Grant related requests</p> <p>1. An approach was made to FAGCC to support a young man in attending the Special Olympics in 2021. As this does not meet any of the normal grant criteria the Directors were asked if they would allow an application to be made by using 4 years of student bursary for this purpose. The Board agreed that an application could be made in this way but that the individual should understand that they could not subsequently apply for a student travel bursary. There was a precedent set as this has been done on one other occasion.</p> <p>2. G-124-2019 Glenmoriston Millennium Hall. This group notified FAGCC that they had a small amount of underspend, £361, which they would like to spend on a launch event for the Cinema nights (the original grant was for the cinema equipment). After much email discussion this was agreed by a majority vote.</p>	
8	<p>Date of next Meetings: Tuesday 28th April 2020 Tuesday 26th May 2020 Tuesday 30th June 2020 - Grants Tuesday 18th August 2020</p>	