

Minutes of Fort Augustus and Glenmoriston Community Company

Business Meeting

Held on Tuesday 31st May 2016

In the Meeting Room, Fort Augustus Village Hall

Board Directors Present: Chair - Harry Whiteside (HW), Phil Di-Duca (PD), David Campbell (DC), Kathryn Sharples (KS) & Johnny MacDonald (JM)

Apologies:

Reay MacKay (RM), Moira MacDonald (MM), Duncan McIntosh (DM), Ramazan Islerdemir(RI), Iain Farmer (IF), Christina Mudditt (CM)

Minute taker: Sharon Ferguson (Admin)

Item	Minute	Action
1	<p>Welcome</p> <p>The chair opened the meeting welcoming directors and thanking them for attending. Apologies from Reay MacKay (RM), Moira MacDonald (MM), Duncan McIntosh (DM), Ramazan Islerdemir(RI), Iain Farmer (IF), Christina Mudditt (CM). HW stressed the need for commitment from Directors to attend meetings otherwise the Board cannot function. Email to go out to Directors</p>	HW
2	<p>Previous Minutes</p> <p>The minutes of the 26th April were proposed by PD and seconded by HW.</p>	
3	<p>Matters Arising</p> <p>HW has received a bill for £180 from the Company Secretary, MacLeod & MacCallum, for the Directors training. Total bill for the year including this fee was £679. This includes work on the articles at the AGM & the fee for being the Company secretary.</p> <p>Admin gave short update on Broadband project – link to details of the project to be sent to all Directors with a view to this info going on our own website. Surveys will be getting sent out as soon as final part of grant application done by Community Broadband Scotland.</p> <p>Admin met with the new Community Challenge Supervisor to look at the notice board site. Both felt that given the look & the history of the area that it will be going in, they would recommend an oak notice board rather than metal. Admin had looked up cost of this from the same company & for the same size it was £1,150 rather than £1,500 that had previously been approved for the metal one. Admin showed the board a picture of the proposed oak one. All agreed to go with the oak. Admin to order.</p> <p>As no Directors are available to man a stall at the upcoming village fete, it was agreed that the company would not be able to run anything at it.</p> <p>Screen machine now have confirmed the dates of 30th June & 1st July, Posters to go up soon advertising dates & films.</p>	<p>Admin</p> <p>Admin</p> <p>Admin</p> <p>Admin</p>

4	<p>Community Right to Buy Response from land owners has been received. HW & Admin have done the reply & photographed evidence to back up replies. Thank you to PD for doing a tree survey that was also enclosed with reply. We now await the outcome from the Ministers.</p>	
5	<p>Community Challenge Glen Campbell, the successful candidate for the supervisors post, has started & is working well. There is an ever increasing need for an area of hard standing & secure storage for the equipment that we now have. PD has spoken with the forestry & they have agreed in principal to us using a 400 square metre area of the yard by their offices. Rather than payment, they would be happy with grass cutting in return. PD to forward contact details to Glen so he can arrange a meeting & see what time this would involve. Discussion had about porta cabins/welfare units – HW & DC to get prices. All agreed to purchase a hedge cutter as the Highland Council have agreed to fund ½ of the costs.</p>	<p>PD HW & DC</p>
6	<p>SVQ's for over 25's Postponed till next meeting as HW has been too busy to write the paper.</p>	
7	<p>Accounts HW talked the board through the account schedules. This is not approving the accounts but merely a simpler way of understanding them & picking up any errors. All happy with schedules. Accountants to progress to next stage of preparing accounts.</p>	
8	<p>AOCB HW had looked at the new PSC (person with significant control) register information that the Company secretary had brought to our attention. Both HW & the Company secretary agreed that there was no one from FAGCC that needed to be on it.</p> <p>Date of next meetings ~ Admin to do doodle poll to agree on a suitable date.</p>	<p>Admin</p>